

## Register of Gifts / Hospitality Received and Provided

Details of the Gift or Hospitality							Provider Details			Recipient Details	
No	Brief Description of Item	Reason for Gift or Hospitality	Date(s) of provision	Value of Item(s)	Location where Provided	Action on Gifts Received	Name of Person or Body	Provider Address	Relationship of Provider	Name of Person(s)	Authorisation / Line Manager
	<i>Give a brief description of the gift or hospitality recorded</i>	<i>Summarise the reason or occasion for the gift or hospitality</i>	<i>Give the date(s) on which it was provided or offered</i>	<i>Give the known or estimated value (to within £50) - if unknown then state 'unknown' and explain further under the 'Reason for Gift' column.</i>	<i>Give the name of the venue or location at which the gift or hospitality was provided</i>	<i>For Gifts Received only, specify what happened to the item(s) after it was received</i>	<i>Give the name of the individual or organization providing or offering the gift / hospitality</i>	<i>Give the address of the provider</i>	<i>Specify the relationship of the provider (e.g. 'supplier', 'sponsor', etc.)</i>	<i>Give the name of the individual(s) receiving the gift / hospitality</i>	<i>Give a contact name if an individual is not specified as the recipient - otherwise leave blank</i>
1	Invitation to Golf Day	Potential new business for commercial training. Two members of staff accepted the offer to use in their own time as it provided a potential opportunity for networking with new clients of commercial training	08-Jun-16	£20	Linden Hall	Not applicable	Linden Hall	Longhorsley, nr Morpeth, Northumberland, NE65 8XF	Potential supplier	John Mole, Key Account Manager Warren Tivnen, IT Systems Officer	Jonathan Knox, Head of Commercial Development
2	Attendance at BAPCO dinner	Networking opportunity - the ESN contract has already been awarded and therefore there is no conflict of interest with EE.  BAPCO is an independent not-for-profit organisation that provides a forum for professionals in safety and civil contingencies communications and information technology.	20-Mar-17	£120	Telford	Not applicable	Head of Customer Advocacy, EE Emergency Services Network	Hatfield, Hertfordshire, England	Mobile phone provider and future national communications network provider  The ESN network will be used post-2019 and has been procured as part of the national AIRWAVES replacement by the Home Office.	Paul Nicholson, Assistant Director of IM&T	Yvonne Ormston, Chief Executive
3	Food and drink over a three day period in Poland for Trust staff (lunch on 4/4, evening meal and drinks on 5/4 and drinks on 6/4)	A team from NEAS visited Poland to recruit more paramedics in conjunction with HCL Permanent, the Trust's agency partner for international recruitment. The hospitality was approved by the line manager of the recruitment team as the contract with HCL had already been awarded prior to the visit, and therefore no conflict was deemed to be apparent.	4th to 6th April 2017	Unknown - staff did not calculate costings at the time	Poland	Not applicable	HCL Permanent	10 Old Bailey, London EC4M 7NG	Agency partner for international recruitment	NEAS team consisting of: Neil Gatenby, Andy Molloy, Gary Molloy, Phil Blance, Rob Goring, Paul Williams and Kevin Curry	Gillian Hunter, Deputy Head of HR
4	Lunch and attendance at a football match in a box as part of an equality and diversity networking event	This event is a networking event by Teesside university with partners involved in Equality and Diversity that can help and support the University. The event will help us to share good practice with Teesside University on a mentor type relationship (similar to what Gentoo provide to us in 2015). We will predominately provide support on the LGBT agenda but will discuss other issues such as BAME recruitment on	10-Apr-17	£100	Middlesbrough Football Club	Not applicable	Teesside University	Campus Heart, Southfield Rd, Tees Valley, Middlesbrough TS1 3BX	Teesside University run paramedic courses in the region, including a course for NEAS staff who wish to attain the paramedic qualification	Mark Johns, Engagement Manager	Mark Cotton, Assistant Director of Communications and Engagement
5	Costa Voucher and small food hamper between crew	Gifts received as a thank you to crew	05-May-17	£20.00	Costa	Not applicable		South Division	Patient/carer	Paul Newnes	Paul Liversidge, Chief Operating Officer
6	Costa Voucher and small food hamper between crew	Gifts received as a thank you to crew	05-May-17	£20.00	Costa	Not applicable		South Division	Patient/carer	Nicola Harrison	Paul Liversidge, Chief Operating Officer
7	Hospitality provided by recruitment agency partner for international recruitment exercise in Poland	Following the success of the visit in April 2017, a team from NEAS visited Poland again to recruit more paramedics in conjunction with HCL Permanent, the Trust's agency partner for international recruitment. The hospitality was approved by the line manager of the recruitment team as the contract with HCL had already been awarded prior to the visit, and therefore no conflict was deemed to be apparent.	20 - 22 June 2017	Unknown as host paid the bill on the occasions detailed.	Warsaw, Poland	Not applicable	HCL Permanent	10 Old Bailey, London EC4M 7NG	Agency partner for international recruitment	NEAS team consisting of: Neil Gatenby, Paul Williams, Alice Higgins, Davy Stephenson, Kevin Curry, Andy Molloy, Gary Molloy	Karen Forsyth, Head of HR
8	Guest of GS1 at the HSJ awards	The Director of Finance has worked with DoH and GS1 for some time on the Scan4Safety project and was invited to be part of the HSJ awards and receive recognition	22nd November 2017	£250.00	London	Not applicable	GS1	Hasilwood House, 60 Bishopsgate, London, EC2N 4AW	GS1 Healthcare are involved in the DH programme for Scan4Safety. At some time NEAS may be involved in this programme of work	Lynne Hodgson, Director of Finance	Yvonne Ormston, Chief Executive
9	Cadbury Heroes Chocolates x 6	Gift given at patient reunion to say thank you	26th January 2018	£2 x 6 = £12	Patient Reunion event	Not applicable			Patient	Stephanie Walker, Communications & Engagement Support Officer	Sam Reed, Communications Manager