



AGENDA

Title of Meeting:	Board of Directors
Date, Time and Venue:	Thursday, 25th October 2018, 1230 hours Unit 7, Wynyard Business Park, Billingham, TS22 5FG
Membership:	Mr P Strachan, Chairman Mrs C Young, Non-Executive Director Mr J Marshall, Non-Executive Director Dr G Morrow, Non-Executive Director Mr D Taylor, Non-Executive Director Mrs H Suddes, Non-Executive Director Mrs C Peacock, Non-Executive Director Mrs Y Ormston, Chief Executive Mrs L Hodgson, Director of Finance & Resources Mrs C Thurlbeck, Director of Strategy, Transformation & Workforce Mrs J M Baxter, Director of Clinical Care & Patient Safety Mr P L Liversidge, Chief Operating Officer Dr M Beattie, Medical Director
In attendance:	Mr M Cotton, Assistant Director of Communications & Engagement Miss J Boyle, Trust Secretary Mrs G Elsender, PA to Chairman & Chief Executive

Agenda Items:

No.	Time	Mins	Description	Corporate Priorities	Attachment	Raised by
1.	12:30	1	Apologies		✓	
2.	12:31	1	Declaration of Interests - <i>any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item</i>			All
3.	12:32	5	Open Forum			P Strachan
4.	12:37	3	Minutes of Trust Board Meeting held on 27 th September 2018		✓	P Strachan
5.	12:40	5	Action Log		✓	P Strachan
6.	12:45	2	Matters Arising			
7.	12:47	5	Chairman's update	All	Verbal	P Strachan
8.	12:52	8	Chief Executive's update	All	Verbal	Y Ormston
<u>Quality, Safety & Patient Experience</u>						
9.	13:00	10	Staff or Patient Story	2	✓	J Baxter
10.	13:10	10	Quality Dashboard Report	2	✓	J Baxter
11.	13:20	10	Clinical Audit Dashboard	2, 4	✓	M Beattie
12.	13:30	5	Health & Safety Quarterly Report	2, 3		J Baxter
13.	13:35	10	Care Quality Commission - Quality Improvement Self-Assessment	2		J Baxter
<u>Assurances from Board Committees</u>						
14.	13:45	5	Audit Committee (10.10.18)	All	Verbal	D Taylor
15.	13:50	5	Executive Risk Management Group (09.10.18)	All	✓	Y Ormston

			Performance Reporting			
16.	13:55	5	Finance Committee (18.10.18)	1	Verbal	C Young
17.	14:00	10	Financial Performance Report – Month 6 Summary	1	✓	L Hodgson
18.	14:10	10	Performance Board Report – September 2018	All	✓	C Thurlbeck
			Strategy, Planning and Policy			
19.	14:20	10	Communications & Engagement Strategy - implementation plan	6	✓	M Cotton
			Workforce			
20.	14:30	5	Freedom to Speak Up – update report	All	✓	J Boyle
21.	14:35	10	Staff Engagement & Communications – quarterly update	3, 6	✓	M Cotton
			Regulatory			
22.	14:45	5	Meeting our Corporate Objectives – quarter 2	All	✓	C Thurlbeck
23.	14:50	5	Board Assurance Framework 2018/19 – quarterly update	All	✓	J Boyle
24.	14:55	5	Organisational Risk Register 2018/19 – high-level risks review	All	✓	J Baxter
25.	15:00	5	NHS Improvement Quarterly Review Meeting	All	✓	Y Ormston
			Any Other Business			
26.	15:05	5	Any Other Business			
27.	15:10	5	Key Messages to communicate to staff	All	Verbal	M Cotton
28.	15:15		Next meeting to be held at 1230 hours on Thursday, 29 th November 2018 - Venue to be confirmed			
29.			Resolution to exclude the Press and Members of the Public : In accordance with the Trust's Constitution (9.11.2): "that representatives of the press and other members of the public be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest"			

Corporate Priorities:

1. Organisational Sustainability
2. Improving Quality and Safety
3. Workforce and Investors in People
4. Clinical Care and Transport
5. NHS 111 and Clinical Assessment Service
6. Communication and Engagement