AGENDA ITEM 5.0

North East Ambulance Service NHS
NHS Foundation Trust

Trust Board Rolling action tracker

PUBLIC

Key	
	Not achieved and now overdue
	Risk of non-achievement
	On track for achievement
	Completed

#	Rationale for action	Actions	Date Raised	Agenda item ref	Reportable C'tee	Owner	Target date	Resource required	Measure of Success	Progress to Date	Status	Agreed Future Actions
144	To ensure the governance structure review to look into reporting lines, frequency and membership of Committee and Groups and identify any scope for high-level reports to be used within	JBoy would work with Committee Chairs over the next few months as part of the overall review before feeding back to the Executive Team.	26.04.18	26	Board of Directors	J Boyle	Nov-18	None	Sessions to be arranged	The review has commenced through a benchmarking exercise. The Chairman and Trust Secretary to discuss next steps and update at future Board meeting.		
158	The Board to receive assurance around record-keeping/data-quality in the new year	J Baxter to provide an update	26.07.18	12	Board of Directors	J Baxter	Jan-19	None	Board to received assurance	Action not due yet		
163	For the Board to see an implementation plan that gives assurance of how we will embed communications within the organisation	M Cotton to produce at the October meeting	26.07.18	22	Board of Directors	M Cotton	Oct-18	None	To receive plan at October Meeting	Action not due yet		
167	A status update paper would be prepared to inform the Board of how the recommendations from the Carter Review will be addressed by NEAS	A report to be prepared and presented at a future Board meeting.	27.09.18	3	Board of Directors	L Hodgson	Nov-18	None	Report presented at November meeting.			
168	Trend lines to be added to the graphs that identify the trend over a period of time	Trend lines to be added to report	27.09.18	12	Board of Directors	M Beattie	Nov-18	None	Report to be incorporate trend lines			
169	Trend lines rather than RAG ratings to be considered in respect of AQI reporting and red ratings to be checked for accuracy	Consideration to be given to trend lines rather than RAG ratings for AQIs - also accuracy check to be undertaken	27.09.18	12	Board of Directors	M Beattie	Nov-18	None	Reported to be changed if considerate appropriate			
170	For Board Committee Chairs to identify any areas they feel the Board should see more information on	Board-level Committees to consider and report back	27.09.18	12	Board of Directors	M Beattie	Nov-18	None	Any additional areas to be considered			
171	Re the recent reduction in care centres resulting in limited facilities to take patients to, LADB colleagues would be presented with the information and asked to clarify where patients should be taken to	For J Baxter to be provided with the information for her to share at next LADB meeting	27.09.18	16	Board of Directors	P Aitken Fell	Nov-18	None	The Board to be informed of the advice provided by LADB colleagues			
172	Clarification required from NHSI on the anticipated shortfall to fund the national pay award	L Hodgson to keep the Board informed and escalate if a satisfactory outcome is not received	27.09.18	17	Board of Directors	L Hodgson	Nov-18	None	Board informed of outcome from NHSI			