



AGENDA

Title of Meeting:	Board of Directors
Date, Time and Venue:	Thursday, 26 th September 2019, 11:30 hours Board Room at Winter House, Unit 7, Wynyard Business Park, Billingham, TS22 5FG
Membership:	Mr P Strachan, Chair Mrs C Young, Non-Executive Director Mr J Marshall, Non-Executive Director Dr G Morrow, Non-Executive Director Mr D Taylor, Non-Executive Director Mrs H Suddes, Non-Executive Director Mrs C Peacock, Non-Executive Director Mrs H Ray, Chief Executive Mr P Liversidge, Chief Operating Officer Mrs J M Baxter, Director of Quality & Safety Mrs C Thurlbeck, Director of Strategy, Technology & Transformation Dr M Beattie, Medical Director Mr K Scollay, Group Director of Finance & Contracting Mr J Emerson, Interim Director of People & Development
In attendance:	Mr C Fairs, Associate Non-Executive Director Miss J Boyle, Trust Secretary Mr M Cotton, Assistant Director of Communications & Engagement Mrs T Mullen, Assistant Trust Secretary Mrs G Summers, Complaints Manager (Item 10)

Agenda Items:

No.	Time	Mins	Description	Corporate Priorities	Attachment ✓	Raised by
1.	1130	1	Apologies			
2.		1	Declaration of Interests - <i>any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item</i>			All
3.		3	Open Forum			P Strachan
4.		1	Minutes of Trust Board Meeting held on 25 th July 2019		✓	P Strachan
5.		3	Action Log		✓	P Strachan
6.		1	Matters Arising			P Strachan
7.		5	Chair's update	All	Verbal	P Strachan
8.		5	Chief Executive's update	All	Verbal	H Ray
<u>Quality, Safety & Patient Experience</u>						
9.	1150	5	Quality Committee (19.09.19)	1	To follow	H Suddes
10.		10	Staff or Patient Story	1	✓	G Summers
11.		5	Quality Dashboard Report	1	✓	J Baxter
12.		5	Clinical Audit Dashboard	1, 3	✓	M Beattie
<u>Assurances from Board Committees</u>						
13.	1215	5	Executive Risk Management Group (08.08.19 & 09.09.19)	All	✓✓	P Liversidge J Baxter

Performance Reporting						
14.	1220	10	Performance & Finance Board Report – August 2019	All	✓	C Thurlbeck K Scollay
Workforce						
15.	1230	5	Workforce Committee (16.09.19)	4	To follow	C Peacock
Regulatory						
16.	1235	10	North East & North Cumbria Integrated Care System – Memorandum of Understanding sign-off	All	✓	H Ray
17.		10	Care Quality Commission – Update Report	All	✓	J Baxter
18.	1255		Any Other Business			P Strachan
19.			Key Messages to communicate to staff	All	Verbal	M Cotton
20.			Next meeting to be held at 1230 on Thursday, 12 th December 2019 Board Room at Winter House, Unit 7, Wynyrd Business Park, Billingham, TS22 5FG			
21.			Review of Meeting (<i>was it productive, respectful, courteous, supportive, right level of challenge</i>)		Verbal	P Strachan

Corporate Priorities:

1. Improving Quality and Safety
2. NHS 111 and Clinical Assessment Service
3. Clinical Care and Transport
4. Developing a Sustainable Workforce
5. Communication and Engagement
6. Organisational Sustainability