



Trust Board Rolling action tracker

PUBLIC

Key	
	Not achieved and now overdue
	Risk of non-achievement
	On track for achievement
	Completed

#	Rationale for action	Actions	Date Raised	Agenda item ref	Reportable C'tee	Owner	Target date	Resource required	Measure of Success	Progress to Date	Status	Agreed Future Actions
210	P Liversidge agreed that it would be helpful to triangulate data for low staffing areas with other quality metrics (e.g. incident volumes) to determine whether there was any correlation.	Data to be reviewed to determine whether there is any correlation	27.06.19	12	Board	P Liversidge / H Winney	Sep-19	None	To determine any correlation	Performance Manager informed the Head of Patient Safety has done some work for the Quality Committee to look at incident volumes for clusters identified as having low staffing. The possibility of further triangulation work will be considered.		
215	In noting that 3 of the ST-Elevation Myocardial Infarction (STEMI) care bundle fails were attended by third party provider paramedics, the Chairman queried whether there could be penalties applied for failure to adhere to the Ambulance Quality Indicators.	It was agreed this element should be built into the next iteration of the framework specification when released.	25.07.19	12	Board	V Court	To be determined	None	Element built into the next iteration of the framework when released	This is noted and will be included when the specification is reviewed - <b>item can be closed out</b>		
216	P Liversidge queried the inclusion of a summarised action plan and agreed to give consideration to whether this should be a recommended amendment in future reports.	Consideration to be given to future reports	25.07.19	14	Board	J Baxter	Sep-19	None	Decision made to include a summarised action plan in future - J Baxter advised	Completed - <b>item can be closed out</b>		
217	In terms of performance improvement actions, V Court informed that two 'deep-dive' exercises had been undertaken, these being on C2 cases and live productivity audit – with further areas for investigation being identified.	A report on the findings of the C2 review will be shared with the Board at its September meeting.	25.07.19	16	Board	V Court	Sep-19	None	Outcome report to be shared with the Board	Item is on private agenda - <b>item can be closed out</b>		
218	In terms of key decisions made it was highlighted that as a result of the initial review into learning lessons to improve people practices, it was decided the Board should be provided with information relating to Employee Relations cases to ensure appropriate oversight of the key investigation metrics.	J Baxter added that metrics had been developed for employee relations around the culture elements and improvements had already been identified. It was agreed this would be available for the Board in October 2019.	25.07.19	17	Board	J Emerson	Oct-19	None	Report to the Board in October	Item is on the Board Cycle of Business - <b>item can be closed out</b>		
219	D Taylor referred to the actions he had picked up from his quality walkrounds, and stated it would be good to be able to report back to staff that the issues raised had been addressed.	M Cotton would pick up this point.	25.07.19	18	Board	M Cotton	Sep-19	None	For progress updates to be reported back to staff	M Cotton has progressed the work involved.		

#	Rationale for action	Actions	Date Raised	Agenda item ref	Reportable C'tee	Owner	Target date	Resource required	Measure of Success	Progress to Date	Status	Agreed Future Actions
220	To ensure staff are aware of the mechanisms for sharing clinical guidance	J Baxter agreed to issue communication to direct staff to the various mechanisms used to share clinical updates	25.07.19	18	Board	J Baxter	Sep-19	None	For staff to be informed of the routes of communication for clinical updates	Completed - <b>item can be closed out</b>		
221	C Thurlbeck informed a 111 project outcome report was being presented to the Finance Committee in the next couple of months that could also be presented to the Board.	Report to be shared with the Board	25.07.19	19	Board	C Thurlbeck	Oct-19	None	Board to receive report	Item on cycle of business for October - <b>item can be closed out</b>		
222	An assurance report on the Emergency Operations Centre servers and their positioning, to be presented in future.	C Thurlbeck agreed to present a status report to the Board in Private Session at the September 2019 Meeting.	25.07.19	21	Board	C Thurlbeck	Sep-19	None	Board to receive report	Item on September agenda - <b>item can be closed out</b>		
223	Given the delays to the delivery of the new vehicles puts at risk the plan for all new rosters to be in place by October 2019 and the need to find alternative solutions, it was suggested that the risk be added to the Organisational Risk Register.	Risk to feature on ORR	25.07.19	21	Board	V Court	Sep-19	None	Risk to feature on Organisational Risk Register	Risk has been added to the Operations Directorate risk register (Ref: 197 winter) & (ORH 15 new rotas) - <b>item can be closed out</b>		